



POSITION ANNOUNCEMENT

MAINTENANCE/GROUNDSKEEPER LINCOLN TRAIL COLLEGE

DESCRIPTION: The Maintenance/Groundskeeper is responsible for the overall maintenance of the college's buildings, equipment, and grounds which includes ensuring buildings and grounds are secure and maintained in a safe and attractive manner; performing minor equipment, plumbing, carpentry, and building repairs; regulating, maintaining, and inspecting heating/cooling systems; performing mowing, trimming, and landscaping within scheduled frequency; and performing routine inspections, and reporting conditions/safety hazards to supervisor.

QUALIFICATIONS: High school diploma or equivalent and a valid driver's license are required. Applicant should have maintenance and grounds keeping experience; ability to work well in a team environment, including completing tasks in a timely manner while maintaining good working relationships with co-workers and other campus personnel; and the ability to lift 50 lbs. on a continuous, repetitive basis.

WAGES/BENEFITS: Wages are based upon \$11.95 - \$13.74 per hour; based on education and experience. Benefits include, but are not limited to: medical, dental, and life insurance; paid sick leave, vacation, and personal days; and participation in State Universities Retirement System.

APPLICATIONS: Send a letter of interest, resume, IECC application forms (available online, www.iecc.edu), transcripts, and three letters of recommendation:

Human Resources
Illinois Eastern Community Colleges
233 East Chestnut Street
Olney, IL 62450

Applicant documents may also be emailed to hartd@iecc.edu

APPLICATION DEADLINE: Applications will be reviewed as received and will be accepted until the position is filled.

STARTING DATE: Pending IECC Board of Trustees approval.

Illinois Eastern Community Colleges is a multi-college district with four colleges and an Administrative office located in rural southeastern Illinois: Frontier Community College in Fairfield, Lincoln Trail College in Robinson, Olney Central College in Olney, and Wabash Valley College in Mt. Carmel. Illinois Eastern Community Colleges is accredited by the Higher Learning Commission (hlcommission.org), a regional accreditation agency recognized by the U.S. Department of Education.

Our mission is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

EQUAL OPPORTUNITY EMPLOYER